



MINUTES

Business Services Committee

John Benbow, Jr., Chairperson
Christopher Inda, Member
Jaime Sparkes, Member
John A. Krings, President

June 1, 2026

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: 6:00 p.m.

COMMITTEE MEMBERS PRESENT: John Benbow Jr., Christopher Inda, and Jaime Sparkes

ADMINISTRATORS PRESENT: Ron Rasmussen, Melanie Hanneman, Ed Allison, Phil Bickelhaupt, and Aaron Nelson

- I. The meeting was called to order at 7:24 p.m. by John Benbow, Jr.
- II. Public Comment - None
- III. Actionable Items
 - A. Imagine Learning (Edgenuity) - Approval

BS-1 Motion was made by Christopher Inda to accept the service from Imagine Learning for a total cost of \$28,412.50, to be paid from the 2026-27 LHS Virtual School Budget and the WRAMS budget. Motion carried unanimously.

- B. CESA 6 Communications & Marketing Retainer - Approval

BS-2 Motion was made by Jaime Sparkes to accept the agreement with CESA 6, with a total cost of \$27,459.00, to be paid from the 2026-27 superintendent's budget. Motion carried unanimously.

- C. 10-Year Facility Plan - Approval

BS-3 Motion was made by Christopher Inda to recommend approval of the revised 10-Year Facility Plan. Motion carried unanimously.

- D. Managed Methods - Approval

BS-4 Motion was made by Jaime Sparkes to enter into a 3-year agreement with Managed Methods for a total cost of \$66,363.75, paid annually at \$22,121.25, for software to monitor our Google Workspace, to be funded from the annual Technology and Technology Referendum budgets. Motion carried unanimously.

IV. Updates and Reports

A. Purchases - Update

Copies of the following invoices, bid specs, and purchase orders will be reviewed:

- BG Innovations - \$60,230.00 - Technology Referendum Budget - BenQ Flat Panel Displays
- Care Solace - \$13,851.00 - Pass Through Account - Social Work Services
- JW Industries - \$39,600.00 - B&G & Community Services Fund - Stadium Aisle Steps
- PDS - \$60,402.00 - Technology Department - Computers for LHS Lab
- Presentation Solutions - \$23,822.75 - Common School Library Funds – Laminators
- Wisconsin Rapids - \$18,744.80 - Community Service Fund - Police Liaison Officers

B. Donations – Update

- USW Local 2-94 - \$100.00 - FS Angel Fund
- John & Mary Todd Family Advised Fund - \$250.00 - FS Angel Fund
- John & Judy Steele Family Advised Fund - \$300.00 - FS Angel Fund

C. Community Eligibility Provision (CEP) - Update

Due to a low Identified Student Percentage, Washington Elementary will be removed from the CEP program. Removing Washington Elementary will increase the annual reimbursement from \$967,856.00 to \$1,037,136.00, resulting in net revenue growth of \$69,280.00. It is estimated that there will also be an additional \$215,360.00 in federal and local yearly reimbursements outside of the CEP program. The total impact on the budget is \$284,640.00. Washington Elementary will join Woodside, THINK, Grant, WRAMS, and Lincoln as non-CEP schools. Eligible households can continue to qualify for meal benefits by submitting a free and reduced meal application.

D. LHS Student Fees - Update

Provided are the student course fees and general fees collected year to date as of 5/12/2026. The total year-to-date course fees collected are \$64,164.00, and the amount due is \$11,610.00. The total year-to-date general fees collected are \$115,900.20, and the amount due is \$17,825.19.

E. PAC Rental – Update

Provided are the PAC rental amounts. WRPS has collected the following amounts:

2023-24 school year - \$54,772.92

2024-25 school year - \$31,998.65

2025-26 school year - \$55,100.75

Building rentals are deposited into fund 10. House supervisors', custodians', and regular and expert tech salary reimbursements are deposited into fund 80.

F. Technology Bid/Quote Process - Update

Due to market conditions and volatility in the Technology markets, a number of vendors we currently purchase from have advised us that any quotes we receive will most likely have very short effective dates. The following vendors have given us timeframes already:

- Fortinet - 15 days
- HP - 7 days
- Meraki - 12 hours

Due to these constraints, you may see more situations where we may need to buy items before we can seek school board approval. We will do our best to seek approval prior to purchasing, and we will always bring it through as a purchase or update if it exceeds the \$25,000.00 threshold.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

- BS-1 Imagine Learning (Edgenuity) - Approval
- BS-2 CESA 6 Communications & Marketing Retainer - Approval
- BS-3 10-Year Facility Plan - Approval
- BS-4 Managed Methods - Approval

VI. Future Agenda Items

John Benbow, Jr., adjourned the meeting at 7:39 p.m.